



## MEMORANDUM

Date: October 31, 2016  
To: King Sahlimon Inc. Employees  
From: King Sahlimon  
Subject: **Board Game Project**

### INTRODUCTORY SUMMARY

We have covered many skills and formats to this point in the class. We have perfected and become comfortable with few of them. This assignment will require you and members of your group (3 members or fewer with at least **one new face**) to devise a new board game, using and developing those skills.

### GUIDELINES

The boxed game must include these components:

- Colorful game board with labels, diagrams, pictures, etc.
- All items must be boxed
  - No live or dead critters or anything else that cannot survive being boxed up.
- Dice and/or spinner
- Draw cards of some sort
- Game “markers” or pieces
- At least one other item or component that **MUST** contribute to the outcome of the game
- Game must be won with possible skill rather than sheer luck. Avoid trivia games.
- A clear, thorough set of typed directions which includes the following:
  - A list of game parts or components
  - An abstract summary or overview of the game’s purpose and procedures
  - The number of players for whom the game is designated
  - Indication of the age appropriateness of the game
  - A detailed explanation of rules and procedures presented in logical order
  - Pictures if necessary

### EVALUATION

Your group will be evaluated on how well it does the following:

- Follows the assignment
- Writes directions that are complete
- Includes directions that are accurate
- Creates an original concept (one that does not duplicate or mirror an existing game)
- Works as a group *note* NO non productive CELL PHONE activity will be allowed until products are completed and handed in

### MEMOS & LETTERS

In addition, your group will compose two memos, one letter and one evaluation form:

- A memo written to Sahli explaining your game and adjustments needed after first play
- An evaluation memo of another group’s project and its grade
- An evaluation memo of your own project and the grade **you** feel **you** deserve. (individually)
- A letter to a toy manufacturer asking them to evaluate and market your game
  - Bonus points with toy company response
  - Keep in mind that legal reasons will be noted for their inability to accept your idea.
- An evaluation form for another class to complete that must include the following:
  - Criteria for evaluation ten open-ended questions under three categories
  - Questions that should guide the consumer
  - Your grade according to the consumer

### CONTINUANCE

The dates are not set yet, so be sure to listen and take notes, as these dates will be assigned in accordance with your progress. Keep me updated with concerns and suggestions. I want this assignment to be successful, so I need your help.